

## ***SITE DEVELOPMENT PLAN CHECKLIST***

1. A title block (this identifies the property and should include the address, lot number, subdivision, owners name/ phone number, contractors name/ phone & fax number);
2. A vicinity map no smaller than 4" x 4";
3. A boundary line survey;
4. A north arrow, A scale;
5. A legend as needed;
6. The gross area of the lot in acreage and square feet,
7. The zoning of the lot;
8. The set backs required by: for **Residential** Section 401, for **Accessory** uses Section 403 of the Zoning Ordinance (show how far the proposed structure is from property lines);
9. The location and size of all existing and proposed easements with a label explaining the purpose;
10. The location of existing and proposed structures, sewers, water lines, underground electric, and storm drains on the lot;
11. Identify all structures/ Infrastructure to be demolished or removed;
12. Provide driveway grade (<20%), Culvert/ Headwalls (size and location);
13. Provide retaining wall details (license engineer stamped) design by licensed engineer all walls greater than 4';
14. Show erosion and sediment control;
15. Provide geotechnical report
16. Provide figures on square footage of the building footprint, and square footage of each level with the total;
17. Provide the building height (max.35');
18. Homeowner's association letter of approval where applicable;
19. **SUBMIT 2 COPIES OF PLANS.**