

**MINUTES OF A MEETING OF  
THE BOARD OF COMMISSIONERS OF  
THE CITY OF FOREST HILLS**

**MAYOR WILLIAM COKE PRESIDING**

**FEBRUARY 4, 2010**

The Forest Hills Board of Commissioners (herein also the “Board”) held its regular meeting on February 4, 2010 at the City’s Offices, 4012 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Coke presided. Also present were Commissioner Douglas, Vice Mayor Lovell, Matt Foster, City Attorney and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Minutes: Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Tim Douglas, the Board unanimously voted to approve the minutes of the January 21, 2010 meeting.

2.. Citizens Comments: no public comment offered.

3. Report from the City Manager, Al Deck.

(a) Office of Local Planning, Comprehensive Plan: The Manager submitted the Comprehensive Plan, Zoning Ordinance, and Sub-Division Regulations to the State Office of Local Planning. Local Planning will begin the process of making recommendations for revisions to those documents, in order for them to accurately reflect the City’s vision for future development. Commissioner Tim Douglas suggested the City

also send the recommendations of each task force, in order to provide the thoughts and considerations behind their recommendation.

(b) Administrative Open Matters: Most of the open matters were on the City Attorney's agenda and were deferred until that time. The City Manager informed the Members that the Cultural & Natural Resources Committee is considering a proposal for the City. The plan will recommend a pilot program to replace all traffic post and signs ( i.e. speed limit, children at play, etc.) on five primary arteries. The City received an unsolicited sample post for traffic signs from an alternate vendor. The existing posts would be replaced with posts to match the new street signs and stop signs posts.

(c) Replace City Truck: The City Manager asked permission to gather information for the Members about purchasing a new vehicle. The current truck is a 1998 Ford F150, with 68,000 miles. Mr. Deck stated that the mileage did not accurately reflect the wear and tear from 12 years of stop and go driving in the hilly terrain of Forest Hills. The Members agreed to review information about a new vehicle.

3. Report from the City Attorney, Matt Foster:

(a) Hillsboro Church of Christ: Mr. Foster reviewed the Church's progress on several of the required items. The first item concerned efforts to reduce the noise produced by the Church's current HVAC unit. Sound-dampening blankets were installed on the unit last fall; but the installation did not achieve the desired noise reduction. The unit still produces noise in excess of the decibel limits of the Zoning Ordinance. The Church has stated that the next step will be to increase the existing wall

height to 13 feet and install sound-damping parcels, in any attempt to block the sound from the neighbors.

The turn lane was the second issue. The Church is making every effort to coordinate the construction of turn lane with the repaving of Hillsboro Pike. Doing so will not only save the Church money, but will allow the highway to have a more finished look, as opposed to simply adding the turn lane to the existing pavement. The Members discussed the Hillsboro entrance and expressed concern about traffic congestion on Tyne, if the Hillsboro entrance is closed during construction. The Board instructed to Mr. Foster to notify Church representatives of their request for the Hillsboro entrance to remain open for Sunday and Wednesday services, during construction of the turn lane.

Mr. Foster sought input from the Commissioners with respect to the location and configuration of easements to be dedicated to the City for beautification purposes. After discussion, the Board directed Mr. Foster to commence development of these easements.

(b) Cherry Tree Project, Hillsboro Pike: Mr. Foster has prepared a release for each property, where trees are proposed to be planted along the Hillsboro right-of-way. Mr. Parke Brown, the City Arborist and contractor for the project, agreed to deliver the release form to a representative of each property owner, obtain signatures, and return the signed forms to the City Office. The Members thank Mr. Brown for his assistance.

(c) Easements for the Gateway Entrances: Mr. Foster stated he expected to have two signed easements in hand shortly. He also informed the Members of the conversation he had with the owner of the property at the corner of Granny White Pike and Old Hickory Boulevard. The owner agreed to grant an easement for the Gateway;

however, in exchange for the easement he requires the City to rezone his property commercial. The members agreed that the city does not require an entrance at that location and will move forward without the property.

(d) 6005 Kenwood Drive: The City Attorney informed the Members that he contacted the owners of the property at 6005 Kenwood at the request of the City Manager. The house was severely damaged by fire and has been condemned by the building inspector. The owner has requested that the City delay action until the 4<sup>th</sup> of March 2010 while he attempts to sell the property as-is. If the property remains unsold after that time, the owner has agreed to either repair or demolish the structure. The Members agreed that it was a reasonable request and granted the extension.

(e) City Hall Construction: Mr. Foster acknowledged that the City has contracted for architectural services with Allard Ward Architects, with Mr. David Allard serving as principal. Mr. Foster also mentioned the City Hall Task Force, lead by Mr. David Waller, is interviewing candidates for the position of construction manager. His only question at this point is the exact relationship of the construction manager's position. Will the construction manager serve as an advisor to the City, as a contractor, or in a combined of those roles? Mr. Foster stated that in his opinion, if the construction manager actually builds any portion of the project, the City will be required to bid his services, just as it would with any subcontractor.

There being no further matters to be discussed and no further business to come before the Board, the meeting was adjourned.

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Recorder

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Mayor