

**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

DECEMBER 3, 2009

The Forest Hills Board of Commissioners (herein also the “Board”) held its regular meeting on December 3, 2009 at the City’s Offices, 4012 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Coke presided. Also present were Commissioner Douglas, Vice Mayor Lovell, Matt Foster, City Attorney and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Minutes: Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Tim Douglas, the Board unanimously voted to approve the minutes of the November 19, 2009 meeting.

2. Citizens Comments: Mr. Richard Norvell requested the Board Members consider a public referendum for the location of the new city hall. The Members responded to the comment by stating that a letter was sent to every household within the city limits. The letter announced both the proposed construction and location of the building and the City received virtually no public comment about the proposed site. Secondly, from the center of the City, the driving time to the proposed location and the current location (which is not within the city limits) is about the same.

3. Report from the City Manager, Al Deck.

a. Bidding Process for Construction of City Hall: The City Manager requested permission to advertise for construction management firms to submit

qualifications for the construction of the new City Hall. Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Tim Douglas, the Board unanimously voted to approve advertising for construction management firms. The applicants will be referred to the Advisory Task Force and they will make a recommendation to the board.

b. Bidding Process for Planting 100 Cherry Trees, Hillsboro Pike: the City Manager informed the members that the cost of planting 100 cherry trees would exceed his authorized spending authority and will required bids. Upon motion by Commissioner Tim Douglas, which was seconded by Vice Mayor Lovell, the Board unanimously voted to approve for approved advertising for landscape companies to bid on planting 100 cherry trees along Hillsboro Pike.

c. Administrative Open Matters:

1. Hillsboro Church of Christ: The City Attorney informed the Members that the proposed left turn lane has not yet been approved by Tennessee Department of Transportation. T.D.O.T. has requested the City Engineer to approve the proposed plans, prior to their approval.

2. Contract with Architect: The City Attorney reported that he and Mr. David Allard are working on a revision of the standard AIA contract, and expect to have an acceptable contract soon.

3. a. Sidewalks: Priest Rd. @ school: No action taken

b. Bikeway: Crosswalk @ Granny White Pike & Otter Creek: The City Manager recommended moving forward with striping a crosswalk for bicyclist and walkers across Granny White Pike. This would provide a time period for drivers to

adjust to pedestrian traffic on G.W.P., prior to extension of the bikeway. The Member agreed to contact Metro Public Works, the City Engineer and begin discussions.

c. Removal of parking behind Percy Priest School: No action

4. Comprehensive Plan: next meeting December 17^h, 4:00 p.m.

5. Gateways.....status of easements: Mr. Foster, Mr. Hodgson, and the City Engineer continue to work toward formal agreements for each parcel.

6. New Retirement Plan 401a: 4 months....no action taken

7. Newsletter: December issue is ready

4.. Report from the City Attorney, Matt Foster:

(a) Mr. Foster discussed several issues which should be memorialized with the Nashville-Davidson County Metropolitan Government. Examples cited were: permits and bonds to cut city streets and ensure cuts are properly repaired; franchise fees for the use of right-of-way by utility companies and service providers (AT&T, Comcast Cable, etc.); and proper control of storm water in shared areas, such as Granny White Pike, Old Hickory Boulevard, Harding Place, and Chickering Road. The Members agreed for the City Attorney to pursue discussions with Metro

There being no further matters to be discussed and no further business to come before the Board, the meeting was adjourned.

Recorder

Mayor