

**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

NOVEMBER 19, 2009

The Forest Hills Board of Commissioners (herein also the "Board") held its regular meeting on November 19, 2009 at the City's Offices, 4012 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Coke presided. Also present were Commissioner Douglas, Vice Mayor Lovell, Matt Foster, City Attorney and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Minutes: Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Tim Douglas, the Board unanimously voted to approve the minutes of the November 5, 2009 meeting.

2. Citizens Comment: Ms. Jean Wilson, Kingsbury Drive----expressed her concern about the lack of police presence in Forest Hills and the extended response time. She plans to create a citizens group to address this issue with the Mayor Dean's office. Dr. Terry Allen, Sunset Hills Terrace----expressed his disappointment at the prospect that the Hillsboro Church of Christ project may receive approval from T.D.O.T.

3. Report from the City Manager, Al Deck.

(a) Approval of Financial Statements----October 2009: Upon motion by Commissioner Tim Douglas, which was seconded by Vice Mayor Lovell, the Board unanimously voted to approve the financial statements for October 2009.

(b) Bids for Construction of Proposed Gateway Entrances & Monuments:

The City Manager presented the two bids received: The Parke Co. \$298,751.50 and Phipps Construction \$195,730.00. Following discussion, Commissioner Tim Douglas offered a motion, which was seconded by Vice Mayor Lovell, the Board unanimously voted to approve the bid submitted by Phipps Construction.

(c) Renewal of Property & Liability Insurance---TML Risk Management

Pool: Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Tim Douglas, the Board unanimously voted to approve a three-year (3) renewal application with the TML Risk Management Pool.

4. City Engineer, Brad Bivens: Mr. Bivens is preparing the request to Tennessee Department of Transportation for a left turn lane at the intersection of Hillsboro Pike and Cromwell Drive. If awarded, the project would not begin work before 2011. Mr. Bivens also reported that work on the turn lane at the intersection of Hillsboro Pike & Kingsbury Drive could begin any day.

5. Report from the City Attorney, Matt Foster:

(a) Mr. Foster provided an update on the Hillsboro Church of Christ project. The Tennessee Department of Transportation informed Mr. Foster that they expect to approve Church's application for the left turn lane.

6. New Business:

a. Recommendation by Mr. David Waller and the Advisory Task Force for City Hall Architect. After considering a dozen firms and interviewing four finalists,

the Advisory Group recommends appointment of Allard Ward Architects. Upon motion by Commissioner Tim Douglas, which was seconded by Vice Mayor Lovell the Board unanimously voted to approve Allard Ward as architect for the construction of City Hall.

b. Schedule for Design and Construction: Mr. Waller informed the Members that the architect's estimation is 12 to 14 weeks to develop the plan and 10 to 12 months for construction.

Additionally, Mr. Waller's Group suggested retaining the firm of Hodgson & Douglas as landscape architects for the project. Commissioner Tim Douglas offered a motion to approve Hodgson & Douglas as landscape architects for the city hall project and Vice Mayor Lovell seconded the motion.

Mr. Waller suggested the following budget for the City Hall project:

| | |
|----------------------|-------------|
| Construction: | \$1,000,000 |
| Architects fee | 80,000 |
| Landscaping | 75,000 |
| Landscape Architect | 15,000 |
| Furnishings | 50,000 |
| Audio-Visual & other | 40,000 |
| Office Equipment | 25,000 |

The Members unanimously approve the suggested budget.

c. Recommendations from the Cultural & Natural Resources Committee:

1. Removal of Trees---Chickering Lane: Approximately 25 years ago the residents planted 60 Bradford Pear trees in the median of Chickering Lane (double Chickering). The C&NR recommended removal of the Bradford Pears, because of age and condition. The City Attorney confirmed that any hazard in the City's right-of-way is the City's responsibility. Estimated cost \$9,550, to remove the trees and stumps.

2. Removal of stump grindings and backfill with topsoil: Cost \$1,490.

3. Plant replacement trees----25 trees: Cost \$300 each = \$7,500

4. Brown River Stone----ditch on Chickering Lane---- omitted
5. Bison Meadows---relocate bison, new grass, flowers: Cost \$9,300
6. Bison Meadows---remove under story growth & stumps: Cost \$1,900

Items 1, 2, and 3 were combined. Upon motion by Commissioner Tim Douglas, which was seconded by Vice Mayor Lovell, the Board unanimously voted to approve funding for items 1 and 2; however the City will only fund 50% of the cost for item 3, and the motion was conditioned on the residents being informed and agreeing to fund the remaining 50% of the tree replacement. Since the project exceeds the purchasing limit, the City Manager must advertise and take bids on items 1, 2, and 3 combined.

Item 5, relocation of a bison and planting new grass and flowers was approved. Upon motion by Commissioner Tim Douglas, which was seconded by Vice Mayor Lovell \$9,300 was approved and the project was awarded to The Parke Company, under the existing maintenance contract for Bison Meadows

Item 6, removal of the understory growth and removal of the resulting stumps was approved. Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Tim Douglas, \$1,900 was approved and awarded to The Parke Company, under the existing maintenance contract for Bison Meadows.

There being no further matters to be discussed and no further business to come before the Board, the meeting was adjourned.

Recorder

Mayor