

**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

MAYOR WILLIAM COKE, PRESIDING

NOVEMBER 5, 2009

The Forest Hills Board of Commissioners (herein also the “Board”) held its regular meeting on November 5, 2009 at the City’s Offices, 4012 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Coke presided. Also present were Commissioner Douglas, Vice Mayor Lovell, Matt Foster, City Attorney and Al Deck, City Manager. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Minutes: Upon motion by Commissioner Tim Douglas, which was seconded by Vice Mayor Lovell, the Board unanimously voted to approve the minutes of the October 15, 2009 meeting.

2. Citizens Comments: no comment was offered

3. Report from the City Manager, Al Deck.

(a) Culvert Replacement Policy: The Members reviewed the proposal to establishing a policy to address replacement of culverts under private driveways. Following the discussion, the Manager suggested the City Attorney convert the plan into ordinance format, develop standard cash reimbursements for homeowners, based on the square footage of pavement destroyed in the replacement process and establish a

replacement cash reimbursement to the homeowner, based on either asphalt or standard concrete. The prepared Ordinance will come back to the Members for consideration and first reading.

(b) Update on Gateways: Notice was published about construction plans and specification for all nine (9) sites for stone walls or monuments. Contractors are already picking up plans and preparing to bid. Deadline is Noon, Thursday, November 19th. The bids will be reviewed and presented to the members during the Board meeting that night.

4. Report from the City Engineer, Brad Bivens: In Mr. Bivens' absence City Manager informed the Members that the City Engineer is working on the application for a grant through the Tennessee Department of Transportation. The proposed Grant would fund a left turn lane from Hillsboro Pike onto Cromwell Drive. The application process will require several weeks. Mr. Bivens feels some existing information can be reused; however, new traffic counts may be required. As soon as the first draft is ready, Mr. Bivens will present the application for Board review.

5. Report for the City Attorney, Matt Foster:

(a) Adoption of the Fee Resolution 09-04: Mr. Foster read the caption and addressed minor changes in wording. Upon motion by Mayor Coke, which was seconded by Vice Mayor Lovell, the Board unanimously voted to approve Resolution 09-04 on final reading.

(b) Ordinance 09-187, Codification of Ordinances: Mr. Foster read the caption and clarified minor revisions since the first reading, which included the removal of the escalating penalty for beginning work without a permit. The penalty will be limited to a double fee for each and every violation. Upon motion by Commissioner Tim Douglas, which was seconded by Vice Mayor Lovell, and following confirmation that the Ordinance had been properly advertised, and a public hearing held, the Board unanimously voted to approve Ordinance No. 09-187, Codification of Ordinances on second and final reading.

6. New Business, Mayor Coke:

a. Appointment of Mr. Jim Littlejohn to the Board of Zoning Appeals for a three (3) year term. Upon motion by Commissioner Tim Douglas, which was seconded by Vice Mayor Lovell, the Board unanimously voted to approve the reappointment of Mr. Jim Littlejohn to the Board of Zoning Appeals for a period of three years, expiring November 2012.

There being no further matters to be discussed and no further business to come before the Board, the meeting was adjourned.

Recorder

Mayor