

**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

OCTOBER 16, 2008

The Forest Hills Board of Commissioners (herein also the “Board”) held its regular meeting on October 16, 2008 at the City’s Offices, 4012 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Evers presided. Also present were Commissioner Coke, Vice Mayor Lovell, Al Deck, City Manager, and City Attorney, Matt Foster. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Comments from Forest Hills residents.

2. Approval of the Minutes for October 2, 2008. Upon motion by Commissioner Coke, which was seconded by Vice Mayor Lovell, the Board unanimously approved the minutes for the October 2, 2008 regular meeting.

3. Report from the City Manager, Al Deck.
 - (a) Approval of Financial Statements: Motion by Vice Mayor Lovell, which was seconded by Commissioner Coke, the Board unanimously voted to approve the Financial Statements for September.

 - (b) Fuel Adjustment – The Parke Company: the City Manager informed the Members the City Attorney, City Engineer, and he have all reviewed the Tennessee Department of Transportation Fuel Index, as well as a national index by Energy Information Administration of the U. S. Government. Although the price of diesel has

decreased in the past month, it seems advisable to continue with development of a policy for a fuel adjustment index. The staff will present a policy and an amendment for the chipping contract with the Parke Company. The manager recommended a quarterly adjustment rather than monitoring monthly. Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Coke, the Board unanimously voted to approve a fuel adjustment policy for the chipping contract.

(c) Street Repair Projects: The City Manager recommended the City combine repair work for five streets and advertise for bids. By combining several projects, the city may be able to attract more bidders. The five areas to be repaired are: Tyne @ Beauregard; Tyne between Stuart Glenn & Tara, only the east bound lane; Ash Valley; Foxwood @ Beekman; Dresden Circle @ Lynmont. Motion by Vice Mayor Lovell, which was seconded by Commissioner Coke, the Board unanimously voted to approve advertisement for street repair on all five street sections as proposed.

4. Task Force Appointment: Commissioner Coke provided the following:

FOREST HILLS GREEN COMMUNITY INITIATIVE

The Board of Commissioners will appoint a nine (9) member committee called the "Green Community Study Group" (the "**Committee**") to study that certain "Green Community Framework Report" dated August 2008 and prepared by McBride Dale Clarion and The Walker Collaborative (the "**Report**"). Commissioner Bill Coke will be appointed Chairman of the Committee.

The Committee will be asked to study the Report and to present its findings and recommendations to the Board of Commissioners not later than August 31, 2009. Specifically, the Board of Commissioners will charge the Committee to study and report on the following topics:

- 1 The Committee should propose amendments to or a restatement of the Comprehensive Plan. (*Winston Evans.*)

- 2 The Committee should study and recommend initiatives for the preservation of green space, including, but not limited to:
 - 2.1 Identifying lands for public acquisition and preservation. (*Janie Rowland.*)
 - 2.2 Identifying a funding source for acquiring lands for public preservation. (*Sally Huston.*)
 - 2.3 Studying the use and promotion of conservation easements to preserve private property. (*Jeannie Nelson.*)
- 3 The Committee should study and recommend methods of protecting large parcels of property within the City and recommend necessary changes to the Zoning Ordinance, if any. (*Clay Jackson.*)
- 4 The Committee should study and recommend methods of improving small parcel protection standards and recommend necessary changes to the Zoning Ordinance, if any. (*Jim Littlejohn.*)
- 5 The Committee should study and recommend methods of improving natural resource standards and recommend necessary changes to the Zoning Ordinance, if any. (*Tim Douglas.*)
- 6 The Committee should study the feasibility and a long term plan for greenways, bikeways, and enhancing interconnectedness between Forest Hills neighborhoods and neighboring communities and resources, including, but not limited to, Warner Parks and Radnor Lake. (*John Lovell.*)

Each member of the Committee should take responsibility for one topic of study and convene the resources he or she feels necessary to advise him or her on the study and recommendation of that topic. Meetings of the Committee will be subject to the Sunshine Law. Individual Committee members are not, however, bound by the Sunshine Law when studying an individual topic and preparing a report to the Committee.

After the City Attorney advised the Members and they discussed the operation of the Committee, Commissioner Coke offered a motion, which was which was seconded by Vice Mayor Lovell, and the Board unanimously voted to approve the creation of the Committee for the Forest Hills Green Community Initiative.

There being no further matters to be discussed and there being no further business to come before the Board, the meeting was adjourned, upon motion by Commissioner Coke, which was seconded by Vice Mayor Lovell.

Recorder

Mayor