

**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

JULY 3, 2008

The Forest Hills Board of Commissioners (herein also the "Board") held its regular meeting on July 3, 2008 at the City's Offices, 4012 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Vice Mayor Lovell presided. Also present were Commissioner Coke, Al Deck, City Manager, and City Attorney, Matt Foster. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Minutes for June 19, 2008. Upon motion by Commissioner Coke, which was seconded by Vice Mayor Lovell, the Board unanimously approved the minutes for the June 19, 2008 regular meeting.

2. Report from the City Manager, Al Deck.

(a) Approval of the Financial Statements: Upon motion by Commissioner Coke, which was seconded by Vice Mayor Lovell, the Board unanimously voted to approve the Financial Statements for June 2008.

(b) Guardrail: previously the Members approved the purchase of timber framed guardrail from LU Inc. The total for the guardrail exceeded \$12,000, which requires the City to advertise and take bids. However, the City Manager is unable to locate another firm which manufactures timber guardrails. The Manager requested the Members declare LU Inc. as a sole supplier of timber guardrails. Upon motion by

Commissioner Coke, which was seconded by Vice Mayor Lovell, the Board unanimously voted to declare LU Inc. as a sole supplier of timber guardrails and approved the purchase without bidding.

3. Report from the City Attorney, Matt Foster.

(a) Mr. Foster introduced Ordinance 08-182, a proposal to revise ordinance 96-141, Door to Door Solicitation. The two proposed changes in the Ordinance are: decreasing the term of the permit from 12 months to one month and increasing the fee from \$25 to \$50. Mr. Foster will continue to review the required Bond of \$10,000, which is used to ensure any produces sold will be delivered within sixty (60) days. He will make any additional recommendations prior to the second reading.

Upon motion by Commissioner Coke, which was seconded by Vice Mayor Lovell, the Board unanimously voted to approve ordinance 08-182 on first reading. (copy attached)

(b) Ordinance 08-183, Property Maintenance Regulations. This Ordinance is intended to supplement the Zoning Ordinance, in controlling the condition of houses and property. The primary objectives are to address “unfit” structures, such as: burned houses and any existing property condition which poses a risk to the health, safety and welfare of the resident, neighbors, or the general public. The Ordinance authorizes the Building Inspector, City Manager, or City Attorney to exercise the powers described in the Ordinance and also outlines the process to declare a property as “unfit” and take remedial action to correct or eliminate the situation.

Upon motion by Commissioner Coke, which was seconded by Vice Mayor Lovell, the Board unanimously voted to approve Ordinance 08-183 on first reading. (copy attached)

Citizen Comments:

Mr. Darrell Denson of 111 Balleroy addressed the Members concerning the City Manager requiring a double fee on two projects, which were started without permits. Both the City Manager and the members responded to Mr. Denson's comments. One project was properly permitted the day of the meeting; however, the second project is still not permitted.

There being no further matters to be discussed and there being no further business to come before the Board, the meeting was adjourned.

Recorder

Mayor