

**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

JUNE 21, 2007

The Forest Hills Board of Commissioners (herein also the "Board") held its regular meeting on June 21, 2007 at the City's Offices, 4012 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Evers presided. Also present were Commissioner Coke, Al Deck, City Manager, and Assistant City Attorney Matt Foster. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Approval of the Minutes for June 7, 2007. Upon motion by Commissioner Coke, which was seconded by Mayor Evers, the Board unanimously approved the minutes for the June 7, 2007 regular meeting.

2. Comments from Forest Hills residents. None

3. Report from the City Manager, Al Deck.

(a) Financial Statements for May. Upon motion by Commissioner Coke, which was seconded by Mayor Evers, the Board unanimously voted to approve the May 2007 Financial Statements.

(b) Discussion of the Chipper Contract. The City Manager informed that the Board of Commissioners took bids in 2005 and awarded the contract to the Parke Company in June of that year. July of 2006, in accordance with the contract, the Board extended the contract with the Parke Company one year. The contract is now expired and should be placed for bid. The Manager and City Attorney will prepare a contract, based

on the contract used by the City of Belle Meade and will present it for approval in the July 19th meeting. The advertisement will run the following week and bids will be due August 13th and presented to the Board during the August 16th meeting for approval.

(c) ISO Rating & Evaluation. The City Manager informed the Board that the Building Codes division of the Insurance Services Organization (ISO) has evaluated the City's Codes process. The study included plans review, inspection, hours worked on the City's behalf, training, experience, and certifications of the Codes staff. The Manager will prepare a plan to address the process and make recommendations to the Board for improvements.

4. Report from the City Engineer, Brad Bivens. Mr. Bivens reported on the completion of the Reclamite oil application and the paving of five streets by the Rogers Group. Mr. Bivens did not have any additional news about extending the Bikeway to Granny White Pike.

5. Report from the Assistant City Attorney, Matt Foster.

(a) Discussion concerning revisions to the Fee Ordinance. Mr. Foster presented a list of recommended changes to the Ordinance and discussed them with the Board. After reviewing the Attorney's recommendations, Commissioner Coke made a motion, which was seconded by Mayor Evers, to approve on first reading the proposed revision to the Fee Ordinance upon reading the Caption and the Board unanimously voted to approve.

(b) Discussion of Temporary Buildings. Mr. Foster suggested distinguishing between structures of a semi-temporary nature and those which are truly temporary. Examples cited were construction site offices. Mr. Foster suggested these

should be approved as a part of the building permit process, since they have the potential to remain for eighteen months or longer. In contrast, he sited the truly temporary use of metal structure know as a “POD” (Portable On Demand) storage container. These PODs may be located on a property as little as a few days. The Board expressed a desire not to generate a fee for such temporary storage units, but to control the length of time they will be permitted to occupy space on a Forest Hills lot. Mr. Foster will prepare the Ordinance and present it for the July 19, 2007 meeting. Motion by Commissioner Coke, which was seconded by Mayor Evers, the Board unanimously voted to approve the Temporary Building Ordinance on first reading, upon reading the Caption.

6. New Business.

(a) The Board agreed to cancel the regular meeting for July 5th.

(b) The City Manager presented three seats to be reappointed to the Planning Commission and Board of Zoning Appeals.

Upon motion by Commissioner Coke, which was seconded by Mayor Evers, the Board unanimously voted to approve Mr. Warner Bass and Mr. Winston Evans to four (4) year terms on the Planning Commission and Ms. Janie Rowland to a three (3) year term on the Board of Zoning Appeals.

There being no further matters to be discussed and there being no further business to come before the Board, the meeting was adjourned, upon motion by Commissioner Coke, which was seconded by Mayor Evers.

Recorder

Mayor