

**MINUTES OF A MEETING OF
THE BOARD OF COMMISSIONERS OF
THE CITY OF FOREST HILLS**

FEBRUARY 21, 2008

The Forest Hills Board of Commissioners (herein also the "Board") held its regular meeting on February 21, 2008 at the City's Offices, 4012 Hillsboro Road, Nashville, Tennessee, beginning at 5:00 p.m. Mayor Evers presided. Also present were Commissioner Coke, Vice Mayor Lovell, Al Deck, City Manager, and City Attorney, Matt Foster. Others present are shown on the attached sign-in sheet. A copy of the Agenda is also attached to these minutes.

1. Comments from Forest Hills Residents: Three representatives from Percy Priest School P.T.A. addressed the Members. Mrs. Sands and Mrs. Evens informed the Board about recent improvements to the building. The P.T.A. plans to replace windows and window coverings in the cafeteria. The P.T.A. requested that the Board consider a donation to assist in this project.

2. Approval of the Minutes for February 7, 2008. Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Coke, the Board unanimously approved the minutes for the February 7, 2008 regular meeting.

3. Report from the City Manager, Al Deck.

(a) Post & Street Signs: The City Manager had a revised mockup of the new street sign available for Members. Following a discussion of the color and lettering style, Commissioner Coke offered a motion to purchase post and signs from SignMaster

of Murfreesboro, Tennessee, provided the materials can be delivered in Belle Meade Green, the lettering will be the block style and four inches tall, and price as itemized price submitted. The City Manager stated that in accordance with the Board's previous decision, separate posts will be used for street signs and stop signs, where possible, based on sight distances and right-of-way. The motion was which was seconded by Vice Mayor Lovell the Board and unanimously voted to approve the quote submitted by SignMaster.

(b) Update on the Gateway Entrance: The City Manager informed the Board that the plumbing contractor will be on site Friday the 22nd and will begin the water tap shortly. Secondly, the footings for the walls have been completed by the Parke Company and the manager requested Mr. Parke Brown report to the Board.

Mr. Brown stated that due to interference by utilities on the site, Mr. Joe Hodgson determined the walls needed to be shortened by 20 feet. Additionally, in digging the footing, the contractor found a wet weather spring. It was Mr. Hodgson's opinion that the City needs to install a french drain to catch the water before it reaches the wall. He is preparing a change order for both matters.

The manager also informed the Board the original contract with Hodgson & Douglas was a set fee to design the project and issue bid specifications. The Board now needs to approve Mr. Hodgson's services on an hourly basis to oversee the project and issue final approval and acceptance of the work.

Upon motion by Vice Mayor Lovell, which was seconded by Commissioner Coke, the Board unanimously voted to approve Mr. Hodgson's services on an hourly basis to complete the project.

4. Report from the City Attorney, Matt Foster.

(a) Proposed Zoning Ordinance amendments, under Ordinance No. 08-180. Mr. Foster provided an overview of the ordinance and then reviewed each section with the Members. The members and Manager questioned Mr. Foster regarding various items within the proposed amendments. Predominately the questions and comments focused on three areas of concern: fences, swimming pools and institutional zoning.

The members and staff continued to have concerns about fencing materials and the standards for future permitting. The City Manager posed a question about a temporary suspension of fence permits, in order to allow the Members to determine exactly how they wish to handle fencing.

The Manager explained the adoption process as follows: the City Attorney submitted the revisions for consideration and approval on first reading at this time. The Ordinance will be presented to the Planning Commission for review and recommendations during their March 20th meeting. The City Manager will advertise the proposed Ordinance and it will return to the Board of Commissioners for second and final reading April 3, 2008.

The Board questioned whether the Ordinance may be amended during this process. The City Attorney assured the Members the Ordinance is not complete until the second and final reading. If there are substantial changes made to the Ordinance following review by the Planning Commission, the ordinance may need to be returned for a second review by the Planning Commission. Otherwise, the Board may amend the Ordinance during its ensuing meetings.

Upon motion by Commissioner Coke, which was seconded by Vice Mayor Lovell, the Board unanimously voted to approve Ordinance 08-180 on first reading.

There being no further matters to be discussed and there being no further business to come before the Board, the meeting was adjourned, upon motion by _____, which was seconded by _____.

Recorder

Mayor