



BUILDING INSPECTION GUIDELINES

As the permit holder **you are required** to call for inspections as follows:

FOOTING & SLAB - Excavation complete, forms in place, reinforcing steel and/or wire mesh in place on chairs and tied. Excavation should be clean, free of trash, debris and roots. All reinforcing should be clean and clear of the bottoms and sides of the excavation.

Inspection required by City of Forest Hills:
Neel-Schaffer, Inc. – **690-5151**

FOUNDATION SURVEY REQUIRED – Prior to commencement of ***any vertical construction***, the Owner/Contractor must deliver to the City, for review by the City Engineer, a Foundation Survey prepared by a surveyor or engineer duly licensed in the State of Tennessee, establishing the exact location of the foundation (footings) and demonstrating that it is within the Lot building envelope or the setback/sideline requirements for the Lot.

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Neel-Schaffer, Inc. – **690-5151**

ELECTRICAL - Inspection required by Metro – **862-6560**

PLUMBING - Inspection required by Metro – **862-6570**

HVAC - Inspection required by Metro – **862-6580**

FRAMING – Roofing to be in place with all exterior sheathing fully and properly nailed and prior to installation of any siding, masonry veneer, insulation batts or vapor barrier. All plumbing, electrical and HVAC rough-in work (piping and ducts) must be in place and have passed inspection. All draftstops, firestops and annular seals around penetrations (caulking) to be in place.

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FINAL – Structure complete and ready for occupancy. All work should be in place with final grading complete.

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USE & OCCUPANCY – Provide copies of final tags for plumbing, HVAC and electrical inspections and letter of approval of final inspection by City Engineer.